



# Counseling Program

## Policy # 2-2-3

Approved: April 2024

2024

Last Reviewed: 7/12, 7/13, 8/14, 1/15, 4/15, 4/17, 5/18, 3/19, 6/21, 04/23, 12/23,5/24

### I. POLICY

It is the policy of Jewish Family Services of Washtenaw County (JFS) to provide counseling services that are comprehensive, coordinated and responsive to the needs of clients and the community.

### II. PURPOSE

The purpose of this policy is to specify those program provisions that apply to the JFS counseling program and that may not be contained in other JFS policies.

### III. DEFINITIONS

Clients - For the purposes of this policy, recipients of JFS services.

### IV. STANDARDS

- A. This policy is specific to the JFS Counseling Program and is in addition to the other relevant JFS policies which apply to all JFS service programs.
- B. The JFS Counseling Program provides individual, couples, family and group counseling using a variety of direct treatment modalities and intensities of service that are arrived at on an individual basis specific to assessment of the client and the input of the client.
- C. All JFS clinicians are LMSW's, LLMSW's, LPC's, LLPC'S, Psychologists and graduate students under direct supervision.
- D. As JFS is a student placement site for several large university social work and counseling programs; clients are fully informed of the availability of licensed counselors vs. counselors in training for case assignment available at JFS to address their identified needs.
- E. Clients requiring intensive psychiatric treatment and/or medication management are referred in a timely manner to appropriate external providers.
- F. Clients requiring other specialized treatment such as substance abuse treatment or sexual abuse treatment that lies outside the scope of JFS services or the expertise of

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JFS counseling staff are referred in a timely manner to appropriate external providers.

- G. Counseling clients identified as eligible and in need of other JFS services and programs such as case management, employment/career services shall be referred to those services and may receive them concurrently with JFS counseling services.
- H. In recognition of the evolving and responsive quality of JFS programs, additional detail about the JFS Counseling Program is contained in the *Exhibit* to this policy.

**V. PROCEDURES**

None

**VI. EXHIBIT**

*JFS Program Description: Counseling Program*

**VII. REFERENCES**

*CARF 2023 Behavioral Health Standards Manual; Standard 3O. Outpatient Treatment (OT), Section 2.A12*

*JFS Policies:*

- #1-2-3 Fee Structure and Rate Setting*
- #1-3-1 Non-Discrimination/Harassment/Retaliation*
- #1-3-2 Confidentiality*
- #1-4-1 Rights of Persons Served*
- #1-4-2 Responsibilities of Persons Served*
- #1-4-3 Accessibility*
- #1-4-4 Complaint and Resolution Process*
- #1-5-1 Stakeholder Input*
- #2-1-1 Acceptance Standards/Procedures for Services*
- #2-1-2 Records of Persons Served*
- #2-1-3 Individual Service Plans*
- #2-1-4 Other General Service Program Provisions*

**Author: JFS Administration**

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